

Business East Tamaki Annual General Meeting

4.15pm for a 4.30pm start, Wednesday 18 October 2023

Venue: BNZ Business Centre, Level 1, Ford Building, 86 Highbrook Drive, East Tamaki,

AGENDA

1. Welcome and confirmation of quorum

2. Apologies

3. Confirmation of the Minutes of Annual General Meeting of 20 October 2022

Motion: That the members of the Business East Tamaki Inc. accept the Minutes held on October 20th 2022 as a true and correct record

4. Annual Report for the financial year to 30th June 2023.

- **Chairman's Report** – Brendan Kelly
- **Executive Report** – Ruth White
- **Annual Financial Statements** – Lisa Murphy

Motion: That the members of the Business East Tamaki Inc. approve and adopt the 2022-2023 Business East Tamaki Annual Report.

Motion: That the members of the Business East Tamaki Inc. approve and adopt the 2022-2023 audited Business East Tamaki Financial Statements.

5. Business East Tamaki 2023-2025 Business Plan – Ruth White

Motion: That the members of the Business East Tamaki Inc. approve and adopt the Business East Tamaki 2023-2025 Business Plan

6. Indicative Budget 2024-2025 – Lisa Murphy

Motion: Move to approve the following financial year's 2024-2025 draft budget which includes a BID targeted rate grant amount of \$600,372 including a 2% increase or \$11,772 to the BID targeted rate grant for the 2024-2025 financial year. Further ask the Howick Local Board and Otara Papatoetoe Local Board recommend to the Governing Body the amount of \$600,372 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

7. Election of the Business East Tamaki Executive Committee

8. Appointment of 2023-2024 Auditor

Motion: That the members of the Business East Tamaki Inc. approve the appointment of the auditor Jolly Duncan and Wells for the 2023-2024 year.

9. General Business

10. Meeting closed