



**Minutes of the 2021 GETBA AGM
Held via Zoom
On Wednesday 20 October 2021 at 4.30pm**

Present:

- Brendan Kelly (Chair), Henry Jansen, Liz Groenewegen, David Lindsay, Nick Steele, Nick Biland, Ruth White and 24 others making a total of 32, which included 24 full voting members - attendee list attached.
- The Chairman confirmed there was a quorum via voice confirmation from attendees and declared the meeting open at 4.35 pm welcoming attendees. Brendan summarised how the meeting would proceed using Zoom, including the voting process which would be conducted by an onscreen poll and that the meeting would be recorded. Brendan also clarified the voting eligibility for attendees.

Apologies:

- There were no apologies

Minutes of Previous Meeting

- Brendan confirmed that links (on the GETBA website) to all AGM documents had been circulated prior to the meeting and asked people to indicate if they did not have access to the Minutes and other AGM documents.
- Brendan then moved that the minutes, as circulated, of the previous AGM held on 13 October 2020 be accepted as a true and correct record, seconded by Liz Groenewegen, carried by a majority.

Presentation of Annual Report 2020/2021 by Chairman and General Manager

Chairman's Report

- Brendan spoke about how GETBA businesses have done a huge job adapting to much change and overall noting how the New Zealand economy has outperformed the global economy. He said we now all need to understand how we will do business alongside Covid. Brendan noted how the slow start to vaccination has negatively affected businesses, border closures have exacerbated the low unemployment market, and our supply chain is stressed by an unproductive port and global shipping charges. Brendan acknowledged the remarkable contribution by the previous General Manager, Jane Tongatule and the progress that has been made in the last 15 years because of GETBA's advocacy. The new General Manager Ruth White has been tasked with developing a 5-year strategy and to deliver GETBA version 2.0. Brendan also noted that the committee membership will be increased from 1 to 9 to better reflect the

demographics of GETBA's membership and summarised by saying he looked forward to working with the community to be a leading environmentally sustainable business district.

- A copy of the Chairman's Report can be found in the Annual Report 2020/2021 on the GETBA website.

General Manager's Report

- Ruth White presented her Executive Report, available on the website prior to the AGM, comparing progress and achievements against the Business Plan that was adopted at the AGM last year. Ruth summarised and updated progress on the different work streams under the strategic objective headings of Advocacy, Activities, Attraction and Accountability.
- There being no questions of the Chairman's or General Manager's report, Brendan Kelly moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the 2020/2021 GETBA Annual Report, seconded by Henry Jansen, carried by a majority.

Presentation of the Financial Report 2020/2021, and appointment of auditor 2021/2022

Treasurer Liz Groenewegen spoke to the financial statements – her 11th and last year of presenting these - available on the website as part of the Annual Report prior to the AGM and drew attention to the items below:

- The financial statements have been audited for the sixth consecutive year by Jolly Duncan & Wells to the satisfaction of the Committee
- Revenue for the year was \$635683 which is higher than revenue received previously due to the increased targeted rate grant which lifted from \$500,000 to \$545,000 per annum. Overall revenue increased by 6.7% in the last financial year
- Expenses exceeded the previous year by less than 2%, with a few swings and roundabouts. Key costs such as staffing and infrastructure were similar to the previous year. With less money spent on subsidised events, the association was left with increased savings. Consequently, an overall accounting surplus of \$22923 – quite different to the loss of \$6,167 for the previous year.
- There have been no additions or deletions to the fixed asset register in 2021
- The Balance Sheet is strong, the Association is able to meet its liabilities as they fall due and is in very good financial standing. Term deposit has been reinvested and the accumulated surplus is enough to cover three months of operations if required.

There being no questions Liz Groenewegen moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the 2020/2021 audited GETBA Financial Statements, seconded David Lindsay, carried by a majority.

Liz reported that the Committee are fully satisfied with the Audit carried out by Jolly Duncan & Wells and moved that the members of the Greater East Tamaki Business Association Inc approve their appointment for the 2021/2022-year, seconded Henry Jansen, carried by a majority.

Executive Committee Elections

Brendan handed the meeting over to Ruth White as Returning Officer who advised that as the number of nominations received were equal with the 9 Committee positions available, those nominated were all deemed elected to their positions unopposed. These are:

- Chair Brendan Kelly, Secretary Henry Jansen, Treasurer Lisa Murphy and Committee members David Lindsay, Nick Biland, Nick Steele, Andrew Turner Alan Lun and Tim Bull.
- Ruth congratulated all members of the committee on their election, thanked them for their service over the last year and extended a particular welcome to the three new members.

Ruth handed back to Brendan who thanked the team, particularly Liz Groenewegen for her long service of 12 years to GETBA. Brendan also welcomed the new members of the team.

Strategic Plan

Brendan handed over to Ruth to present the strategic plan for the next five years

Ruth spoke to the one-page document available on the GETBA website and on screen during the meeting. In compiling the framework for the plan, the Committee considered the purpose and reason for GETBA's existence and agreed the purpose is to extend the potential of businesses, property owners and people through knowledge, collaboration and engagement enabling long term commercial growth and sustainability. Ruth further advised that after a review of GETBA's vision three priorities were established to achieve the desired goals. These are advocacy, leadership, and member value.

There being no questions, Brendan moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the GETBA 2021/2026 Strategic Plan, seconded Nick Biland, carried by a majority.

Business Plan and Budget 2021/2022

Ruth spoke to the Business Plan included in the Annual Report available on the GETBA website under the three strategic goals of Advocacy, Leadership and Member Value. Ruth further noted that through the delivery of these strategic goals, the purpose to extend the potential of GETBA businesses, property owners and their people through knowledge, collaboration and engagement will be achieved.

Ruth spoke briefly to the accompanying break-even budget for 2021/2022 with no increase to the targeted rate and commented that with the Covid related uncertainty it is difficult to predict the outcome. Ruth advised that if a potential surplus did arise, it would be spent on supporting members in recovery.

There being no questions, Brendan moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the GETBA 2021/2022 Business Plan and Budget, seconded Andrew Turner, carried by a majority.

Indicative Budget 2022/2023

Liz spoke to the Indicative Budget available on the website prior to the AGM and onscreen and drew attention to the items below.

- Auckland Council has confirmed GETBA will receive \$545000 in funding for the current financial year

- No further increase in the targeted rate is being sought for the 2022/2023 financial year
- There being no questions Liz moved that the members of the Greater East Tamaki Business Association Inc approve and adopt the 2022/2023 Indicative Budget which includes no increase to the targeted rate, seconded Henry Jansen, carried by a majority.

General Business

- Brendan expressed the gratitude of GETBA to Liz Groenewegen for her long service to the committee and for her consistently sound advice and good humour.
- Liz responded by saying it had been a great 12 years for her and she thoroughly enjoyed her time on the committee.
- Brendan advised that the Special Resolution regarding a change of name (and included with the AGM notice) could not be proposed in a Zoom meeting so will be re-tabled when we are able to meet face-to-face.

There being no other items of general business, Brendan thanked everyone for their participation and continued support of GETBA and declared the meeting closed at 5.17 pm.