BUSINESS EAST TĀMAKI

Business East Tamaki Annual General Meeting

4.15pm for a 4.30pm start, Wednesday 23 October 2024

Venue: BNZ Business Centre, Level 1, Ford Building, 86 Highbrook Drive, East Tamaki,

AGENDA

1. **Welcome and confirmation of quorum**

2. **Apologies**

3. **Confirmation of the Minutes of Annual General Meeting of 18 October 2023**
   Motion: That the members of the Business East Tamaki Inc. accept the minutes of the 2023 Business East Tamaki Annual General Meeting as a true and correct record.

4. **Annual Report for the financial year to 30th June 2024.**
   - **Chairman's Report** – Brendan Kelly
   - **Executive Report** – Ruth White
   - **Annual Financial Statements** – Lisa Murphy

   Motion: That the members of the Business East Tamaki Inc. approve and adopt the 2023-2024 Business East Tamaki Annual Report.

   Motion: That the members of the Business East Tamaki Inc. approve and adopt the 2023-2024 audited Business East Tamaki Financial Statements.

5. **Business East Tamaki 2024-2026 Business Plan –** Ruth White
   Motion: That the members of the Business East Tamaki Inc. approve and adopt the Business East Tamaki 2024-2026 Business Plan

6. **Indicative Budget 2025-2026 –** Lisa Murphy
   Motion: Move to approve the following financial year's 2025-2026 draft budget which includes a BID targeted rate grant amount of $612,379 including an 2% increase or $12,007 to the BID targeted rate grant for the 2025-2026 financial year. Further ask the Howick Local Board and Otara Papatoetoe Local Board recommend to the Governing Body the amount of $612,379 be included in the Auckland Council draft 2025-2026 annual budget consultation process.

7. **Election of the Business East Tamaki Executive Committee** – Ruth White

8. **Appointment of 2024-2025 Auditor**
   Motion: That the members of the Business East Tamaki Inc. approve the appointment of the auditor McMillan Woods for the 2024-2025 year.

9. **General Business**

10. **Meeting closed**

Special General Meeting

1. **Special Resolution - Changes to the constitution of Business East Tamaki, as required by the Incorporated Societies Act 2022, and intent to re-register** – Brendan Kelly

Reason: The Association is now governed by the new Incorporated Societies Act 2022. It requires the Association to re-register under the Act by April 2026. The Executive Committee has decided to take the opportunity presented by the Annual General Meeting to hold a Special General Meeting immediately following the conclusion of the Annual General Meeting to adopt rules for the Association which are in compliance with the new Act and to approve the re-registration of the Association under the Act.

The existing rules of the Association only required minor changes. These are summarised in the comparison of the Rules with the Act and by reference to the accompanying revised Rules available on the Association's website www.businessET.org.nz/event/2024-agm. The opportunity has also been taken to tidy up some typographical and other minor matters. The changes are indicated in the marked-up copy but a clean copy will be filed with the Registrar of Incorporated Societies.

Pursuant to existing Rules 26, 27 and 36 notice is given of the intention to pass the following resolution as a Special Resolution:

Special Resolutions – It is resolved that (1) Business East Tamaki Incorporated adopt as its new Rules the Rules made available to Members in the notice of this Special Resolution and to re-register Business East Tamaki Incorporated under the Incorporated Societies Act 2022 and that (2) its Executive Committee be authorised to take such actions and sign such documents as may be necessary or desirable to give effect to that re-registration.

Motion

Move to resolve that Business East Tamaki Incorporated adopt its new Rules to re-register Business East Tamaki under the Incorporated Societies Act 2022 and that its Executive Committee be authorised to take such actions and sign such documents as may be necessary or desirable to give effect to that re-registration.

2. **Meeting Closed.**