

Business East Tamaki Annual General Meeting

4.15pm for a 4.30pm start, Wednesday 22 October 2025

Venue: BNZ Business Centre, Level 1, Ford Building, 86 Highbrook Drive, East Tamaki,

AGENDA

1. Welcome and confirmation of quorum - Chair

2. Apologies

3. Confirmation of the Minutes of Annual General Meeting of 23 October 2024

Motion: That the members of the Business East Tamaki Inc. accept the minutes of the 2024 Business East Tamaki Annual General Meeting as a true and correct record.

4. Annual Report for the financial year to 30th June 2025.

- **Chairman's Report** – Brendan Kelly
- **Executive Report** – Ruth White
- **Annual Financial Statements** – Lisa Murphy

Motion: That the members of the Business East Tamaki Inc. approve and adopt the 2024-2025 Business East Tamaki Annual Report.

Motion: That the members of the Business East Tamaki Inc. approve and adopt the 2024-2025 audited Business East Tamaki Financial Statements.

5. Interests Register – Chair

- a. Disclosure of conflicts of interest and related party transactions

6. Business East Tamaki 2025-2027 Business Plan – Ruth White

Motion: That the members of the Business East Tamaki Inc. approve and adopt the Business East Tamaki 2025-2027 Business Plan

7. Indicative Budget 2026-2027 – Lisa Murphy

Motion: Move to approve the following financial year's 2026-2027 draft budget which includes a BID targeted rate grant amount of \$630,360 including a 3% increase or \$18,360 to the BID targeted rate grant for the 2026-2027 financial year. Further ask the Howick Local Board and Otara Papatoetoe Local Board recommend to the Governing Body the amount of \$630,360 be included in the Auckland Council draft 2026-2027 annual budget consultation process.

8. Election of the Business East Tamaki Executive Committee – Ruth White

9. Appointment of 2025-2026 Auditor

Motion: That the members of the Business East Tamaki Inc. approve the appointment of the auditor McMillan Woods for the 2025-2026 year.

10. General Business

11. AGM closed